

4th February 2016

Dear Parents

Parents Evening 1st and 3rd March 2016

We will be holding our parent consultation meetings on the above dates. The sessions will offer you the opportunity to view your child's work with their class teachers, and to discuss their progress. If you require a longer appointment with the teacher, this can be arranged for another time.

To ensure everyone has the opportunity to meet with their child's teacher we have to keep the appointments to a maximum of 10 minutes and these are allocated on a first come first served basis. We do try to accommodate your preferred appointment times particularly where there is more than one sibling in school, however please be aware that it is not always possible, and you will be offered the next available slot. Please ensure your appointment request is returned to school no later than the 24th February 2016.

Your appointment slip will be sent home on the 26th February. If you cannot make the appointment you are given please contact the office as soon as possible.

If you have any questions please don't hesitate to get in touch with the school office for advice.

Thank you

Childs Name	Year Group	Tuesday 1 st March 3.30pm to 5pm	Thursday 3 rd March 3.30 to 6.30pm

Headteacher: Mr Brian Jones Deputy Headteachers: Mr Duncan Bromley Mrs Katie Jamieson St Mary's CE Primary School, Kendal Road, Kirkby Lonsdale, Cumbria, LA6 2DN Tel: 015242 71334 Fax: 015242 71587

Email: admin@stmarys-kl.cumbria.sch.uk Website: www.stmarys-kl.cumbria.sch.uk